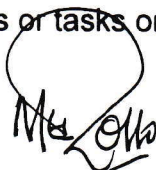


1. Overall and final responsibility for Health and Safety is that of the Church Meeting of Rutherglen United Reformed Church. The Church Meeting may delegate responsibility for Health & Safety Policy and Procedure to the Church Council.
2. The Church Council may appoint one or more individuals to ensure that Health and Safety policy and day to day procedures are implemented. The person having overall charge will be deemed to be 'The Responsible Person'. The Responsible Person shall
 - Be familiar with Health and Safety Regulations as far as they concern RURC premises
 - Ensure as far as reasonably practicable that safe systems of work are in place and observed
 - Ensure that the premises provide a safe working environment
 - Ensure that all equipment and tools are properly maintained and in good condition and that all operators/users have received appropriate training/instruction
3. All persons using or working within RURC premises have a general responsibility to ensure that the health and safety policy is implemented and that health and safety procedures are observed. They should
 - Co-operate with Caretaker and Responsible Persons on health and safety matters
 - Not interfere with anything provided to safeguard their health and safety
 - Take reasonable care of their own health and safety
 - Report all health and safety concerns to the appropriate person
4. In order to fulfil our Health and Safety obligations RURC undertake to carry out the appropriate risk assessments, and in particular
 - Generic Risk Assessment
 - Fire Risk Assessment
 - First Aid Risk Assessment
 - Manual Handling
 - COSHH Assessment

Once the risk assessment has been carried out procedures will be adopted to ensure that all recommendations from the assessments are put in place

5. RURC will consult on a regular basis with workers, the fellowship and users of the premises on all aspects of Health and Safety
6. The policy will be reviewed regularly and updated as and when required.
7. The term workers* in the context of this policy is deemed to be anyone carrying out any duties or tasks on behalf of Rutherglen United Reformed Church

Signed :



Date : JUNE 08



RUTHERGLEN
UNITED REFORMED CHURCH

HEALTH AND SAFETY POLICY

The statement of general policy of Rutherglen
United Reformed Church is :-

- To provide adequate control of the health and safety risks arising from our activities as a Church
- To ensure all workers* are competent to do their tasks and to give them adequate training
- To consult with workers* members and users on matters affecting their health and safety
- To prevent accidents and cases of work related ill health
- To provide and maintain safe plant and equipment
- To maintain safe and healthy working conditions
- To ensure safe handling and use of substances
- To review and revise the policy as necessary at regular intervals
- To provide information instruction and supervision for workers* and users of the premises